ESSENTIAL 2017 APPLICATION

LEADERSHIP AUSTIN
Igniting Passion

Dear Essential Class Applicant,

Thank you for your interest in the 2017 Leadership Austin Essential Class. Our Essential Class is geared toward **established leaders with high levels of community involvement and awareness**. Essential participants are looking to expand their commitment to Greater Austin by deepening their understanding of issues and building relationships with other leaders who may be outside their current circles of influence. We encourage participants to engage with the demands and opportunities of leadership in diverse groups, while helping create respectful and rich connections for the future demands in Greater Austin. To get a better idea of the Essential Class, please review these FAQ's and we look forward to reviewing your application.

Thank you for engaging in this community,

Ashley Phillips, **Essential Program Manager**
Christopher Kennedy, **CEO**

Step 1 of 10 - Personal Information

Name*

First Name

Last Name

Date of Birth*

Gender*
Male Female

Ethnicity*
Select One

Preferred Email*

Preferred Phone*

Phone Type*
Mobile Business Home

Home Zip Code*

Austin City Council District (if applicable)*
Select One

As of September 23, 2016, will you have lived in the Greater Austin area for one continuous year?*
Yes No

Have you previously applied to the Essential class?*
Yes No

Are you a graduate of another community-based leadership program? *
Yes No

Step 2 of 10 - How Did You Hear About Us?

How did you hear about the Essential class? (select all that apply)*
- I was referred by a Leadership Austin Board Member or Alumni
- I participated in other Leadership Austin program(s)
- I attended a recruiting reception
- Other:

Step 3 of 10 - Personal Brief Biography

Use this section to tell us briefly about yourself -- highlights of your values and work in the community, professionally and personally. See example below.

Personal Brief Biography*

1,000 character limit (with spaces)

1000/1000

If you are selected, this biography will be used in the distributed class packet.

Example

Shubhada founded the SAIVA (South Asians International Volunteer Association which focuses on enabling immigrant seniors to engage as effective citizens. She has over 20 years of corporate IT experience in Consulting, Government, Healthcare and Insurance industries at small and large companies including United Healthcare and IBM.

She serves on the Aging Services Council, Asian Behavioral Health Network and board of Family Eldercare. She has been honored as an Indian American Coalition of Texas Trailblazer, the first UT Newman Civic Fellow, and as the YWCA of Greater Austin's Racial Justice "2014 Woman of the Year."

Shubhada holds an Engineering degree with honors and is pursuing the Community and Administrative Leadership Masters Degree in Social Work. She enjoys hosting friends and a large extended family, provides caregiving training, co-directs giving through the Saxena Family Foundation, and shares empowerment stories with daughters Maya (20) and Shilpa (16).

Step 4 of 10 - Demonstrated Leadership in Community & Civic Activities

Please list at least 3 and up to 5 of the most recent and significant community and/or civic leadership roles in which you have served. Please explain how your leadership in this role impacted the community. Please list professional roles and responsibilities in your attached resume and NOT in this section.

1. Year(s) Served* | Organization / Initiative* | Leadership Role*

ex: May 2013 - Jan 2016

How did your leadership in this role impact the community?*

750 character limit (with spaces)

750/750

2. Year(s) Served* | Organization / Initiative* | Leadership Role*

How did your leadership in this role impact the community?*

750 character limit (with spaces)

750/750

3. Year(s) Served* | Organization / Initiative* | Leadership Role*

How did your leadership in this role impact the community?*

750 character limit (with spaces)

750/750

4. Year(s) Served

Organization / Intitative

Leadership Role

How did your leadership in this role impact the community?

750 character limit (with spaces)

750/750

5. Year(s) Served

Organization / Initiative

Leadership Role

How did your leadership in this role impact the community?

750 character limit (with spaces)

750/750

Distinctions, Honors and Awards (if applicable)

Please list title, awarding organization, and date

Step 5 of 10 - Employment Information

Though most Essential participants have professional careers, employment is not a requirement for selection into the Essential class. Essential participants have included accomplished community volunteers with long records of service as well as recently retired professionals.

Company / Organization*

Industry of Company / Organization*

Select One

Job Title*

Work Zip Code*

Please provide a brief description of what your organization does.*

650 character limit (with spaces)

650/650

Please provide a brief description of your role and decision-making authority within the organization.*

650 character limit (with spaces)

650/650

Please tell us what you believe your employer's role is in benefiting the greater community and how you contribute to that goal*

1,000 character limit (with spaces)

1000/1000

Step 6 of 10 - Essays

Question 1 - Review the Leadership Austin core values (leadershipaustin.org/about/) and describe a time when you had to call upon one while working in the community. Describe how you utilized one of these values and what resulted from your efforts.*

1500 character limit (with spaces)

1500/1500

Question 2 - Choose one regional community issue. Describe your personal experience with it and how have you made an impact in this area?*

1500 character limit (with spaces)

1500/1500

Step 7 of 10 - Letters of Recommendation

Questions? Please contact Ashley Phillips at aphillips@leadershipaustin.org or (512) 499-0435, x110.

Applicants must provide two letters of recommendation. If we receive more than two letters, we will use the ones from the individuals you list below. You are encouraged to have one letter from someone who can speak to your leadership character and the second to be from someone who can speak to your leadership accomplishments. The best people to write a letter of recommendation are those who know you well; have worked with you on a community project; have knowledge of your leadership skills and experience; and can write a heartfelt, first-hand testimonial on your behalf.

Letters should be submitted in PDF or Word read-only format via email to **info@leadershipaustin.org** and must be sent from the email account of the person making the recommendation (whom you will list below). Please have the letters addressed to **Essential Selection Committee Members.** Letters must be received by the Leadership Austin office on or before **Monday, June 27, 2016**.

Please indicate below those individuals who will send references.

First Recommendation Name* | Organization and Title*

Second Recommendation Name* | Organization and Title*

Step 8 of 10 - Attachments

Questions? Please contact Ashley Phillips at aphillips@leadershipaustin.org or (512) 499-0435, x110.

Head Shot Photo*

Choose File No file chosen

If selected, this photo will be used in the distributed class roster. Head and shoulders; neutral background; print quality

Current Resume*

Choose File No file chosen

Application for Tuition Assistance (If Applicable)

Choose File No file chosen

Visit leadershipaustin.org/programs/essential/apply/ to download the form. To be eligible for tuition assistance this form must be submitted with your application. Selection into the program will be made without knowledge of request for tuition assistance.

Step 9 of 10 - Commitment Statement and Signature

Questions? Please contact Ashley Phillips at aphillips@leadershipaustin.org or (512) 499-0435, x110.

I commit that as of September 23, 2016 (Essential Opening Retreat):

- I will have lived in Greater Austin for at least one continuous year.
- I will not be a candidate for public office.

If selected:

- I will fully participate in the Leadership Austin Essential Class.
- I will attend the Opening Retreat on **September 23-24, 2016** (mandatory attendance); the seven monthly meetings October through April and the overnight closing retreat in May. Final dates for these are forthcoming.
- I have the authorization of the management of my company or organization for full participation in the Leadership Austin Essential Class.
- I will remit tuition in the amount of $3,250 (or a signed payment agreement) and any additional forms necessary Leadership Austin no later than **Tuesday, September 6, 2016.**
- If I am unable to comply with any of the above, I will notify Leadership Austin as soon as possible or voluntarily withdraw from the program.

Leadership Austin Essential Class members and alumni include individuals of many faith traditions. Leadership Austin makes every effort to schedule class activities at times that do not conflict with religious observances. However, this is not possible in every instance. Applicants with questions regarding conflicts between an Essential Class activity or event and a religious observance are asked to contact Leadership Austin Essential Program Manager, Ashley Phillips at aphillips@leadershipaustin.org as soon as possible.

The information in this application is true and correct to the best of my knowledge. The completed section below will serve as my electronic signature.

Applicant Full Name*

Date Completed*

Apr 04 2016

Step 10 of 10 - Application Fee

Questions? Please contact Ashley Phillips at aphillips@leadershipaustin.org or (512) 499-0435, x110.

Application fee is $25.00. This fee is non-refundable and must be submitted along with your completed application in order to be considered for selection.

Cardholder Name*

First Name Last Name

Credit Card Number*

Expiration Date*

Card Verification Code*

Billing Address*

City State ZIP Code